



UNIMORE
UNIVERSITÀ DEGLI STUDI DI
MODENA E REGGIO EMILIA

NOTIFICATION OF PERSONAL DATA PROCESSING

pursuant to Art. 13 of EU Regulation 2016/679

As part of its institutional activities and in compliance with the obligations provided for in Art. 13 of the EU Regulation 2016/679 (“Regulation”), the University of Modena and Reggio Emilia informs on the processing of personal data provided by applicants or otherwise contained in the applications submitted for the Erasmus+ Traineeship call 2019/2020.

1) DATA CONTROLLER

The Data Controller is the University of Modena and Reggio Emilia, with headquarters in via Università, 4 – 41121 Modena (MO), in the person of the Rector.

2) DATA PROTECTION OFFICER

The University has appointed the “Data Protection Officer”, who may be contacted by email at dpo@unimore.it or by post at the address: Università degli Studi di Modena e Reggio Emilia, Data Protection Officer, via Università n. 4, 41121 Modena (MO).

3) PURPOSE OF THE PROCESSING

The purpose of personal data processing is to verify compliance with the requirements set in the Erasmus+ call for applications for participating in the selection, as well as to identify the assignees of mobility grants. The processing of personal data is governed by the principles of correctness, legitimacy and transparency, and protection of the privacy and the rights of the subjects the data refers to, as well as by any additional principle set in Art. 5 of the Regulation.

4) PROCESSING METHODS

Personal data will be processed by authorised subjects (in compliance with Art. 29 of the Regulation) by using procedures and IT procedures, adopting technical organisational measures suitable to protect them against unauthorised or illicit access, destruction, loss of integrity and privacy, even accidental.

5) DATA RETENTION PERIODS

Data will be retained in compliance with the laws on administrative record keeping.

6) RECIPIENTS AND CLASSES OF RECIPIENTS OF PERSONAL DATA

For the purposes described above, in addition to university employees and collaborators who are specifically authorised, the following subjects will also be entitled to process personal data: in accordance with the call for applications, mobility grants will be paid subject to the ranking published and notified to applicants by the International Relations Office, which is in charge of the funds used to pay the mobility grants and deals with the stage following the selection of assignees. Personal data will be also notified to the Erasmus National Agency for the fulfilment of the obligations provided.

7) DATA PROVISION

Provision of personal data is necessary to participate in the selection for the assignment of Erasmus+ mobility grants. Applicants failing to provide their data to the University will not be able to participate in the selection, and will be excluded from the procedure for paying the mobility grants.

8) SUBJECTS' RIGHTS AND HOW TO EXERCISE THEM

In their capacity of data subjects, applicants have the right request from the University access to, rectification or erasure of personal data or restriction of processing of personal data concerning the data subject or to object to such processing (Arts. 15 et seq. of the Regulation). The request may be submitted without any formality by contacting the Data Protection Officer directly at dpo@unimore.it or sending a notification to the following address: Università degli Studi di Modena e Reggio Emilia - Data Protection Officer, via Università, 4 - 41121 Modena. Alternatively, they may contact the Data Controller by sending an email to the certified email dpo@pec.unimore.it. Those subjects believing that their data are being processed in breach of what provided for in the Regulation, have also the right to lodge a complaint to the Guarantor Authority for the protection of personal data, pursuant to Art. 77 of such Regulation, or to apply to the competent judicial authorities (Art. 79 of the Regulation).